Using Somebody Else's Work: Decision Tree

Start Here

Is the work from the public domain?
In Canada the copyright for work expires 50 years after the death of creator.

What do we mean by "work"?
Any images, graphics, music, writing, videos, etc.

Yes

No

Does the work have a Creative Commons (CC) licence or site licence that allows open use (E.g., Unsplash)?

No

Yes

Free of known copyright - You can use these works any way you like but it is *respectful* to acknowledge the original author somewhere in your own work, such as in your reference section.

Am I using a small part of the work? (Link)

No

Yes

Check licencing to confirm you can share publicly and/or adapt work.
Creative Commons licence information (link).
For a website - information will be under "licence", "legal" or "terms of use"

Where and what am I using the work for?

Posting it online to a public website where others can veiw it.

Course assignment - only viewable to OLFM on Moodle

Check TRU Fair Dealing Policy. (link)

Ask Permission!

Okay to use, cite and attribute work accordingly.